**Landsdale Gardens P&C General Meeting
September 19 1800-1930
School Staff Boardroom – Landsdale Gardens Primary School**

AGENDA

**Chairperson**: Jackie

**Guest In attendance**: Mel, Angela, Jackie, Zara, Jillian, Kaye, Natahsa,

**Attendees**:

**Apologies**: Fiona, Leah and Nikki

Open 6pm close 714pm

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|  | **Subject Matter** | **Notes** |
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| 1 | **Welcome/Apologies: Fiona and Leah** |  |
| 2 | **Confirmation of minutes from previous meeting: yes Mel and Jackie** |  |
| 3 | **Matters arising from last minutes: no** |  |
| 4 | **Correspondence:** |  |
| 5 | **Presidents Report: see attached** |  |
| 6 | **Principal’s Report:** Enrollment Update:We currently have 3 classes in session:16 students in Kindergarten2 preschoolersAn additional Year 4 classYear 1 has one classYear 3 has one classA 4-year-old (4Y) class for the 2019-2020 academic yearA 5/6 split classReading league – senior students to mentor junior students who need help with phonics, spelling and literacy. (P&C sponsor Set of books approx. $600?)Financial Matters:The teacher budget for the third quarter is closing.Preparations for the budget for the 2024 academic year will commence in the fourth quarter.Maintenance:Work is underway to remove the bore stain and install a new filter.The city has agreed to mow the verge.The lot across the road is currently only mowed once a year, but we are considering reporting it as a potential fire hazard.Staffing:We are planning to hire a cleaner who will work during the school holidays, as well as an additional head cleaner.A gardener will be joining our team starting on March 1st.Library Officer:Currently, we do not have a dedicated library officer with no plans to hire for next year.Swimming Program:Budget for the swimming program for approximately $60 per student, scheduled for weeks 6 and 7 of the upcoming year.Meeting Schedule:Coordinate 2024 P&C meetings to occur on the same night as the Board meetings for improved efficiency and attendance.Wish List:Faction Tents:would like to acquire faction tents to enhance the school's outdoor activities and events.Reading League Program:Implement a Reading League program where senior students can mentor junior students who need assistance with phonics, spelling, and literacy.Possible sponsorship from the P&C to fund a set of books, costing approximately $600.Veggie Garden Project:Explore the possibility of obtaining a donation from Bunnings or plants from Landsdale for our school's vegetable garden project. |  |
| 7 | Treasurer's Report:Balance from the Last Meeting: $14Financial Transactions:Department of EducationIncome: $2000Crazy Hair Day:Income: $208Sausage Sizzle:Income: $600.10Expenses: $577Senior Sports Carnival:Income: $695Fees: $234Income: $174Raised Cash from Kindergarten and Pre-Primary Carnival:Income: $160Current Bank Balance: $2,769Profit Since Last Meeting: $912 |  |
| 8 | 1. Krispy Kreme Fundraiser:
* Propose to start promoting Krispy Kreme orders from October 23rd and open for 2 weeks.
* Suggest a financial motion to pre-pay Krispy Kreme until Flexi School releases funds (e.g., prepaid orders).
* Note the requirement to order Krispy Kreme packages in dozens.
* Specify pricing details for glazed and assorted donuts. $24 for plain and $32 for assorted
* Discussed ordering plain only as assorted will be harder to distribute and are a lot more expensive
* Clarify whether a financial motion is needed and discuss the need to spend before receiving funds from Flexi Schools for the school uniform exchange.
1. Used Uniform Sales Platform:
* Discuss the establishment of an online platform for buying and selling used school uniforms.
1. School Name Labels Discount:
* Consider the possibility of securing a discount on school name labels.
1. Art Exhibition Event:
* Discuss plans for an upcoming art exhibition on December 1st.
* Mention a donation from Margate Quirk Art for a raffle.
* Discuss potential vendors, such as food trucks, ice cream, pizza, and coffee trucks from 4pm to 6pm.
* Determine whether a permit is needed for the raffle
1. Set a date for a meeting to discuss plans for the upcoming school year.
* scheduled for November 21st at 6pm.
1. Entertainment Book:
* Entertainment Book setup, although the non-functional link.
1. Containers for Change:
* Note that the Landsdale depot does not provide bins for the Containers for Change program.
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| 9 | **Other Business: New Members****Roshni Desai** **Horshil Patel** |  |
| 10 | **Date of Next Meeting:** November 21st 6pm |  |
| 11 | **Closure:** 1914 |  |
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