**Landsdale Gardens P&C General Meeting  
September 19 1800-1930  
School Staff Boardroom – Landsdale Gardens Primary School**

AGENDA

**Chairperson**: Jackie

**Guest In attendance**: Mel, Angela, Jackie, Zara, Jillian, Kaye, Natahsa,

**Attendees**:

**Apologies**: Fiona, Leah and Nikki

Open 6pm close 714pm

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|  | **Subject Matter** | | **Notes** |
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| 1 | | **Welcome/Apologies: Fiona and Leah** |  |
| 2 | | **Confirmation of minutes from previous meeting: yes Mel and Jackie** |  |
| 3 | | **Matters arising from last minutes: no** |  |
| 4 | | **Correspondence:** |  |
| 5 | | **Presidents Report: see attached** |  |
| 6 | | **Principal’s Report:**  Enrollment Update:  We currently have 3 classes in session:  16 students in Kindergarten  2 preschoolers  An additional Year 4 class  Year 1 has one class  Year 3 has one class  A 4-year-old (4Y) class for the 2019-2020 academic year  A 5/6 split class  Reading league – senior students to mentor junior students who need help with phonics, spelling and literacy. (P&C sponsor Set of books approx. $600?)  Financial Matters:  The teacher budget for the third quarter is closing.  Preparations for the budget for the 2024 academic year will commence in the fourth quarter.  Maintenance:  Work is underway to remove the bore stain and install a new filter.  The city has agreed to mow the verge.  The lot across the road is currently only mowed once a year, but we are considering reporting it as a potential fire hazard.  Staffing:  We are planning to hire a cleaner who will work during the school holidays, as well as an additional head cleaner.  A gardener will be joining our team starting on March 1st.  Library Officer:  Currently, we do not have a dedicated library officer with no plans to hire for next year.  Swimming Program:  Budget for the swimming program for approximately $60 per student, scheduled for weeks 6 and 7 of the upcoming year.  Meeting Schedule:  Coordinate 2024 P&C meetings to occur on the same night as the Board meetings for improved efficiency and attendance.  Wish List:  Faction Tents:  would like to acquire faction tents to enhance the school's outdoor activities and events.  Reading League Program:  Implement a Reading League program where senior students can mentor junior students who need assistance with phonics, spelling, and literacy.  Possible sponsorship from the P&C to fund a set of books, costing approximately $600.  Veggie Garden Project:  Explore the possibility of obtaining a donation from Bunnings or plants from Landsdale for our school's vegetable garden project. |  |
| 7 | | Treasurer's Report:  Balance from the Last Meeting: $14  Financial Transactions:  Department of Education  Income: $2000  Crazy Hair Day:  Income: $208  Sausage Sizzle:  Income: $600.10  Expenses: $577  Senior Sports Carnival:  Income: $695  Fees: $234  Income: $174  Raised Cash from Kindergarten and Pre-Primary Carnival:  Income: $160  Current Bank Balance: $2,769  Profit Since Last Meeting: $912 |  |
| 8 | | 1. Krispy Kreme Fundraiser:  * Propose to start promoting Krispy Kreme orders from October 23rd and open for 2 weeks. * Suggest a financial motion to pre-pay Krispy Kreme until Flexi School releases funds (e.g., prepaid orders). * Note the requirement to order Krispy Kreme packages in dozens. * Specify pricing details for glazed and assorted donuts. $24 for plain and $32 for assorted * Discussed ordering plain only as assorted will be harder to distribute and are a lot more expensive * Clarify whether a financial motion is needed and discuss the need to spend before receiving funds from Flexi Schools for the school uniform exchange.  1. Used Uniform Sales Platform:  * Discuss the establishment of an online platform for buying and selling used school uniforms.  1. School Name Labels Discount:  * Consider the possibility of securing a discount on school name labels.  1. Art Exhibition Event:  * Discuss plans for an upcoming art exhibition on December 1st. * Mention a donation from Margate Quirk Art for a raffle. * Discuss potential vendors, such as food trucks, ice cream, pizza, and coffee trucks from 4pm to 6pm. * Determine whether a permit is needed for the raffle  1. Set a date for a meeting to discuss plans for the upcoming school year.  * scheduled for November 21st at 6pm.  1. Entertainment Book:  * Entertainment Book setup, although the non-functional link.  1. Containers for Change:  * Note that the Landsdale depot does not provide bins for the Containers for Change program. |  |
| 9 | | **Other Business: New Members**  **Roshni Desai**  **Horshil Patel** |  |
| 10 | | **Date of Next Meeting:**  November 21st 6pm |  |
| 11 | | **Closure:** 1914 |  |
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