



**Landsdale Gardens P&C General Meeting
November 21 18:00-19:30
School Staff Boardroom – Landsdale Gardens Primary School**

MINUTES

Chairperson: Jackie

Guest In attendance:

Attendees: Jackie, Mel, Natasha, Fiona, Natasha D, Jillian, Kaye

Apologies: Zara, Angela, Leah

	Subject Matter	Notes
1	Welcome/Apologies: Zara, Angela, Leah	
2	Confirmation of minutes from previous meeting: The minutes of Landsdale Gardens P&C association held on 19 September 2023 be taken as read and confirmed as a true and accurate record	
3	Matters arising from last minutes: none	
4	Correspondence: none	
5	Presidents Report: see attached report	
6	Principal's Report: see attached report	
7	Treasurer's Report: see attached report	
8	General Business: 1. First Term Meeting: <ul style="list-style-type: none">• The board meeting scheduled for February 21th raised discussions about the timing of the first meeting after the break. After considering various options, it was decided to hold the meeting on February 27th at 6 pm. This choice was made to avoid a late start and even later finish that would occur if the meeting took place right after the board meeting.• Future board meetings are scheduled for May 8th, August 7th, and October 30th. 2. Welcome Back to School Sundowner: <ul style="list-style-type: none">• The idea of organizing a welcome back to school sundowner was well-received. A vote was conducted, and it was agreed that this event would	



	<p>provide an excellent opportunity to connect with the school community and welcome new families. After discussing various ideas, a motion passed to host a sausage sizzle with a budget of up to \$700.</p> <ul style="list-style-type: none">• The proposed date for this event is February 16th, subject to change. <p>3. Annual General Meeting (AGM) in Early Term 2 on April 23rd:</p> <ul style="list-style-type: none">• Various dates for the Annual General Meeting (AGM) were considered, and a vote determined that it would be held early in Term 2 on April 23rd. <p>4. School Disco:</p> <ul style="list-style-type: none">• Ideas for a major fundraiser were explored, and the decision was made to organize a school disco for the students. A subcommittee will be formed for this event, requiring 4-5 members. The school disco is anticipated to take place in either Term 3 or 4. <p>5. Pizza Day on November 12, 2024:</p> <ul style="list-style-type: none">• National Pizza Day falls on November 12, 2024. It was suggested to distribute order forms for students to purchase a slice of pizza and a drink for lunch. <p>6. Ice Cream Sales for Lunch:</p> <ul style="list-style-type: none">• The proposal to introduce icy pole sales during lunchtime was considered, aiming to provide a refreshing option for students during the hot summer months. Date tbc	
9	Other Business: none	
10	Date of Next Meeting: 27 Feb 2024 6-730	
11	Closure: 19:25	



Hello to our P&C members,

Thank you so much for coming tonight.

Just a quick rundown of past events.

Junior Faction Carnival

After rescheduling due to bad weather, we were able to go ahead with the Kindy/Pre-Primary Faction Carnival. It's a day that the kids were eagerly looking forward to. They all thoroughly enjoyed a morning of fun, games and treats. Parents were also able to buy a coffee and a sweet treat from a coffee van.

Thank you all for your contributions to help make this day a success.

Total Profit Made - \$ 193.05

Krispy Kreme Fundraiser

Our Krispy Kreme fundraiser was a hit, providing that supporting our school can be as sweet as it gets. Thank you to everyone who indulged in these delicious treats and contributed to our fundraising efforts.

Total Profit Made - \$ 310.00

Still to come – Art Exhibition Raffle & Event

Our school is not just about academics; it's a hub of artistic brilliance too. The schools "Art Exhibition" is showcasing the incredible talents of our students. After a few hiccups with the food vendors, we have now been able to lock in an ice cream truck and a hot dog stand. There will also be a face painter, kindly donated by one of our members (Zara Avila). The donations are coming in thick and fast, and we have so many amazing products/services to give away. Thank you all for your efforts so far with this event, it really is going to be great and can't wait to see the result.

This is our last meeting of the school year and I'd like to express my gratitude to you all for making this year a truly memorable one. Together we have created lasting memories and laid the foundation for an even greater success in year to come.

Thank you once again and I hope you all have a lovely, well-deserved break with your children.

Looking forward to seeing you all in 2024.

Jackie McDermott
Landsdale Gardens P&C President

21.11.2023



P&C Principal's Report 21st November 2023

Enrolments

- Currently 153 enrolments
- 50 Kindergarten enrolments 2024
- 10 enrolments PP-6 2024

Voluntary Contributions

- We have received 80% which was planned in the budget.

Staffing

- Jacob Slavin taking LSL in Term 4 2023 – one day per week.
- Natasha Doyle taking LSL 6th November – 13th November. Jacob Slavin acting as Principal in my absence.
- Mary Lannigan commencing as a Level 3 teacher 0.2 Term 4.
- Cleaner and cleaner in charge advertised to commence Term 4 2023. Abeba Sium 0.8 and Armand Pierre 0.2 the successful applicants.
- Gardener position for 2024 advertised. Armand Pierre was the successful applicant.

Building Update

- Doors installed in Cara Kitchens
- Gates swapped in the Cara playground to allow easier access for the lawnmower.
- Gardening maintenance occurred over the holidays – top dressing of lawns.
- Defects being worked on by the builder over the next two weeks.

Events Term 3/4

- Year 6's attended camp in week 2 with Landsdale Primary School
- Ashdale Secondary College transition for Year 6 – 30th November/1st December
- Art Expo 1st December
- Kindy Parent Information Session 18th October for new enrolments
- Kindy Orientation Session 15th November
- Swimming Lessons 4th – 14th December
- Presentation/Graduation Assembly 8th December

Teaching & Learning

- Teachers participating in NAPLAN analysis and goal setting.
- Di Wilcox booked to train seniors to be Magic Coat leaders in the playground in 2024.
- Nominations and voting for student leadership will occur in Week 9, Term 4 – 2 x Head Students, 4x Faction Captains and 4 x Student Councillors.



- Planning for student voice through a Student Board commencing in 2024 made up of student councillors (Year 6) and a representative from each year level 1-5.
- Staff analysing DIBELS and PAT data with Jake Slavin. This will lead to a review of the whole school assessment schedule.
- Planning for the introduction of Reading League – an intervention program that involves senior students working 1:1 with identified students that require extra literacy support before school. Senior students to be identified and trained by Natalie Miles.
- Staff, community and students (Year 5/6) have completed surveys to identify satisfaction in different areas of school/home life.
- Sarah Bihary and Jake Slavin attended KIDDO PL which upskilled them to assess Fundamental Movement Skills which will then be shared with early years staff.
- Esther Lee, Susan Walker, Jacob Slavin and Julie Doherty to run Puberty and Development sessions for both Males and Females.
- Esther Lee running Protective Behaviours during health lessons for Years 1-6. Early Years staff include Protective Behaviours into the curriculum.

Ashdale Cluster

- Staff attend a 90-minute POLT session once per term.
- Staff have covered The Five Attributes of Effective Group Work and the 9 types of Interdependence (Barrie Bennet).
- Ashdale Secondary College completing DIBELS assessments and a teacher interview as part of the Year 6 transition planning process.
- Staff completed Middle Leadership Professional Learning at ASC.



Treasurer's Report

The P&C at the school started on 1st of June 2023. We have already done many fundraising events to raise funds for the school. Amongst these were; crazy hair day, sausage sizzles for open evening and sports carnivals, art show raffles, Krispy Krèmes and sale of entertainment book.

Revenue:

Opening balance as at 1st June 2023 was \$ 14.00 membership fee. After this the P&C have generated the following revenue:

- Department of Education donation \$ 2,000.00
- Crazy hair day \$ 208.00
- Sausage sizzles \$ 1,530.75
- Junior Carnival - \$ 288.00
- Coffee van donation - \$ 31.00
- Krispy Crème - \$ 1,038.00
- Entertainment book - \$ 48.50
- Art show raffle and soft serve - \$ 1,463.65
- Membership Fees - \$ 5.00

Expenditure:

The expenses from 1st June 2023 is as below:

- Sausage sizzle items for open evening and carnivals \$ 927.42
- DMIRS fees \$ 174.40
- Krispy crème \$ 748.00

Financial Position

At at 20th February 2024, the P&C maintains a strong financial position with adequate funds to support ongoing operations in addition to giving back to the school with a closing balance of \$ 4,657.08 plus \$120.00 Petty cash.

Acknowledgements

The P&C executive committee extends its appreciation to all stakeholders, including staff, parents, students, donors and community partners for their continued support and collaboration in achieving our financial goals and sustaining the excellence of Landsdale Gardens Primary School.

